



ATTORNEY FEE NOTICE

Date: _____

Dear _____,

Please be advised that your account is in default according to the terms of your lease agreement. Your rental payment and late charges for _____, _____ have not been received by our office as of _____, _____.

Accounts that are seriously past due are placed with our attorney for processing. **Your account is about to incur an attorney's fee of \$ _____.00.**

If you have already sent your rental payment and late charges, please call our office immediately to advise us.

Respectfully,

Manager